

WOBURN PUBLIC LIBRARY
BUILDING COMMITTEE
Minutes
November 6, 2018

The Building Committee met in the Engineering Conference Room on Tuesday, November 6, 2018.

Building Committee members present:

Mayor Scott Galvin	Director Andrea Bunker	Mr. Charles Doherty
Mr. Orazio DeLuca	Trustee Judith Kelley	Mr. Richard Mahoney

Also present:

Mr. John Sayre-Scibona	Mr. Richard Bertman	Mr. Lee Sollenberger
Mr. Adam Gordon	Mr. Chris Coios	Mr. Thomas Quinn

1. CALL TO ORDER

Mayor Galvin called to order the meeting at 9: 06 AM.

2. APPROVAL OF PRIOR MINUTES

The minutes of the October 2, 2018 meeting were accepted 5-0.

3. CONSIGLI SCHEDULE/CONSTRUCTION UPDATE

A. Construction Update

The project looks great. People are commenting on it. Poured the last of the concrete yesterday. Lanscaper has been planting trees,etc. Final paving is Thurs and Fri of this week. That should finish the site work.

The existing building is almost complete. Inside the addition the above ground inspection has taken place on the ground floor. Flooring is going in and mill work on ground and first floor is complete. The start up process is underway. The equipment is running on schedules. Another commissioning meeting is being held after this meeting. The balancer is starting next week.

Everything is in good shape. It's nice to see the front of the Towanda club looking nice. Richard is hearing a lot of good comments. In the past it was objections, but now it is changing.

Andrea met with the movers last week and they are planning on starting the move on Feb 4. Archives will be first because the paintings will come back first. They are planning on moving the collections the second and third weeks of Feb. Will hang paintings the fourth week of Feb. Meeting with Kevin to figure out technology. This is all barring any major snow events. We are on track for mid-March opening.

We will close the other site on Jan 31. Packing up spaces will start on Feb 1. If we can get everything out by third week of Feb. we can end our lease end of Feb.

There is an issue of left over furniture. Surplus rent?

There have been some exchanges with the City Solicitor about the builders' risk policy. Substantial completion by Dec 1? She needs to know for extension. Three month extension can be changed to one month pro-rating the policy. Dec 26 is projected to be the date for substantial completion. Need to schedule final inspections. Substantial completion can be moved to a completed policy. This policy runs out Jan 1. There are requirements that the insurance company wants. A certificate of full occupancy allows general public to enter.

Inspections will begin on Dec 1.

If the trees don't survive the company will replace them. We need to see what the warranty is. The city needs to know what the city needs to do. There will be maintenance on some of the landscaping. As long as the maintenance is done the warranty will be in effect.

There is pre-commissioning meeting—just to make sure all the subs are on board. They need to be all set for the commissioning. That meeting will be in a couple of weeks.—end of Nov.

4. BUDGET UPDATES

The budget reflects the current change log. #17—27,383.297
change—29,085—picked up dialer for fire alarm has now been included in data line. 1787. Got back tech consultant—reduction to contingency —there is left

A change request for \$5000 was submitted yesterday.

There will be odds and ends as we finish, but here are no major changes at this point. \$63000 remain in contingency fund. There will be some funds coming back to city.

A couple items came up a couple of weeks ago—need to get a better understanding of what is involved.

5. OTHER BUSINESS

6. INVOICE APPROVAL

A. CCC Change Requests/Change Orders

Invoices

A motion was made, seconded and passed to approve the following 7 invoices collectively, and approved upon final review of the Auditor:

Invoice Nov-18 Cummings Properties \$16,481.75
Invoice #21406.44 Design Technique \$16,396.25
Invoice #65252 CBT \$49,333.45
Invoice #816867 WSP \$2,000
Invoice #769597 WSP \$1,000
Invoice Appl#18 consigli Construction \$1,406,945.00
Invoice #004107 Historic New England \$2069.27

The invoices were accepted 6-0.

7. ADDED TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR 48-HOURS IN ADVANCE

8. NEXT LBC MEETING DATE

The next building committee meeting will take place in the Engineering Conference Room on Dec 4, 2018 at 9:00 AM.

9. ADJOURNMENT

A motion was moved, seconded and passed to adjourn at 9:25 AM.